



# QUESTION & ANSWER

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**Exam** : **Procure to Pay**

**Title** : **Workday Procure-to-Pay  
exam**

**Version** : **DEMO**

1.You are a supplier contract specialist. One of your approved supplier contracts lists an incorrect contract amount.

How can you correct the amount on the contract?

- A. Change the catalog associated with the contract.
- B. Add an attachment listing the correct amount.
- C. Create an invoice to replace the contract.
- D. Create an amendment with the corrected amount.

**Answer: D**

2.You are creating a new purchase item. You must define a default tax applicability.

Where can you assign default tax applicability?

- A. On the purchase item
- B. On the supplier
- C. In the Edit Company Procurement Options task
- D. In the Edit Tenant Setup - Financials task

**Answer: A**

3.What is the first task to set up financial accounting for a company?

- A. Edit Company Accounting Details
- B. Create Ledger Year and Ledger Periods
- C. Create Ledger
- D. Mass Update Ledger Period Status

**Answer: C**

4.What types of messages can a custom validation display to users?

- A. Only warning messages
- B. Warning and error messages
- C. Only error messages
- D. No messages display

**Answer: B**

5.What task do you use to view and modify allowed worktags?

- A. Maintain Worktag Usage
- B. Maintain Custom Validations
- C. Maintain Spend Categories
- D. Maintain Related Worktag Usage

**Answer: D**